

**AGENSI PEKERJAAN ASAHI (M) SDN. BHD.**

4, GROUND FLOOR JALAN KASUARINA 3/KS07 BANDAR BOTANIC KLANG 41200 SELANGOR

TEL: 03 3325 5959 License No. JTKSM 280C www.asahi.com.my

Foreign Partner :		Agent :	
REF NO:		NAME OF DOMESTIC HELPER:	
DETAILS OF EMPLOYER			
EMPLOYER'S NAME:		IC No :	
EMPLOYERS ADDRESS :			
RESIDENCE TYPE: ☐ Bungalow - How many storey? _____ ☐ Semi-Detached - How many storey? _____ ☐ Terrence House - How many storey? _____ ☐ Apartment - Size _____ Sq Feet How many rooms? _____ How many bathroom? _____			
How many persons staying in the house? _____		Age : _____	
Do you provide a separate own room for the worker?		YES ☐ NO ☐	SHARING ☐
Do you have other worker working in the same house?		YES ☐ NO ☐	How many?
DUTIES FOR DOMESTIC HELPER:			
1	HOUSEWORK	YES ☐ NO ☐	Cleaning ☐ Laundry ☐ Hand - Washing ☐ Gardening ☐ Ironing ☐
2	Cooking	YES ☐ NO ☐	Daily ☐ Sometimes ☐ Assist Only ☐
3	Car Wash	YES ☐ NO ☐	How many car? Washing frequency per week:
4	Child Care/ New Born Baby	YES ☐ NO ☐	How many? Age :
5	Care of Elderly /Disabled	YES ☐ NO ☐	Age : Mobile ☐ Partial ☐ Bedridden ☐
6	Pets Care	YES ☐ NO ☐	Dog: Qty: _____ Type : _____ Cat: Qty: _____
7	OTHER DUTIES:		
TERMS AND CONDITION FOR DOMESTIC HELPER			
Salary per month	RM2100/26 days.		
Rest Day(Every Sunday)	Rest at home on every Sunday(not allowed to go out). You will be paid RM81 per each Sunday if you perform work on Sunday.		
Usage of Mobile Phone	You are only allowed to use mobile phone after work(night time). Please minimize the usage.You have to shoulder your own phone bill.		
You are not allowed to go home to attend any family issues during the course of 2 years employment.			
You shall bound with 2 years contract, working as Domestic Helper in Malaysia, without fail.			
Once agree with employer job offer, you are not allowed to change employer when you start working in employer.			

ACCEPTANCE BY DOMESTIC HELPER

The Employee confirms that she has carefully read, understood, and considered all the terms and conditions of this Agreement before signing. The Employee is advised to think carefully and ensure full commitment prior to accepting and signing this contract, as it constitutes a binding agreement upon commencement of employment.

SIGNATURE OF DOMESTIC HELPER

DATE :

☐ I hereby authorize the processing of the Personal Data submitted by me in this form for the purpose of housemaid application only

SIGNATURE OF EMPLOYER

DATE :

☐ I hereby authorize the processing of the Personal Data submitted by me in this form for the purpose of housemaid application only