asahi

AGENSI PEKERJAAN ASAHI (M) SDN. BHD.
4, GROUND FLOOR JALAN KASUARINA 3/KS07 BANDAR BOTANIC KLANG 41200 SELANGOR
TEL: 03 3325 5959 License No. JTKSM 280C www.asahi.com.my

HOUSEMAID JOB ORDER

HOUSEMAID NAME : _____ CODE NO : _____
NATIONALITY : _____ H/P USE : ☐ NO ☐ YES , _____
BASIC SALARY : RM _____ / MONTH HOME CALL : ☐ NO ☐ YES , _____
☐ WITH _____ REST DAY ☐ WITHOUT _____ REST DAY, RM _____ / IF WORK REST DAY

EMPLOYER'S DETAILS:

FULL NAME : _____
NRIC NO : _____
TEL (HOME) : _____ TEL (OFF) : _____
H/P NO : _____
ADDRESS : _____
_____
_____

SPOUSE/SECONDARY CONTACT PERSON DETAILS:

FULL NAME : _____
NRIC NO : _____
TEL (HOME) : _____ TEL (OFF) : _____
H/P NO : _____
ADDRESS : _____
_____
_____

(A) EMPLOYER'S PERSONAL INFORMATION:

RELIGION : _____ RACE : _____
NATIONALITY : _____ MARITAL STATUS : _____

(B) EMPLOYER'S FAMILY INFORMATION: (TOTAL _____ PEOPLE STAY IN PLACE OF WORK OF MAID)

EMPLOYER (HUSBAND & WIFE) ☐ AGE : _____ ELDERLY ☐ AGE : _____ M / F
CHILDREN ☐ AGE : _____ M / F OTHER ☐ AGE : _____ M / F

(C) EMPLOYER'S HOUSE INFORMATION:

HOUSE TYPE :

☐ CONDO / APARTMENT ☐ TRIPLE STOREY ☐ BUNGALOW
☐ DOUBLE STOREY ☐ SEMI-DETACHED ☐ OTHERS : _____

(D) HOUSEMAID'S WORKSCOPE:

1. HOUSEWORK	☐ CLEANING	☐ LAUNDRY / IRONING	
	☐ WASHING	☐ GARDENING	
2. CARE OF CHILD	☐ YES ☐ NO	IF YES HOW MANY CHILD AND AGES : _____	
3. CARE OF ELDERY	☐ YES ☐ NO	IF YES, PERSON AGE : _____	BEDRIDDEN ☐
4. CARE FOR ANIMALS	☐ YES ☐ NO	IF YES, WHAT ANIMALS : _____	AND HOW MANY _____
5. CAR WASH	☐ YES ☐ NO	IF YES HOW MANY CARS & WASH TIMES PER WEEK : _____	
6. COOKING	☐ YES ☐ NO	IF JUST NEED TO ASSIST ☐	

(E) ADDITIONAL REQUESTS:

(E) DISCLAIMATION

I, THE EMPLOYER AS NAMED ABOVE, HEREBY CONFIRMED THAT THE ABOVE INFORMATION IS TRUE AND CORRECT, FOR THE PURPOSE OF MY HOUSEMAID APPLICATION.

☐ *I hereby authorize the processing of the Personal Data submitted by me in this form for the purpose of housemaid application only*

EMPLOYER NAME :
EMPLOYER NRIC NO :
DATE :

(E) UNDERTAKING

I, THE HOUSEMAID AS NAMED ABOVE, HEREBY CONFIRMED THAT I HAD READ, UNDERSTOOD AND AGREE TO THIS JOB ORDER FOR THE PURPOSE OF WORKING FOR MY EMPLOYER.

☐ *I hereby authorize the processing of the Personal Data submitted by me in this form for the purpose of housemaid application only*

HOUSEMAID NAME :
PASSPORT NO :
DATE :