

APPLICANT INFORMATION SHEET

Personal Data

Reference	KN2600980
Given Name	Marcelita
Middle Name	Segura
Last Name	Tonglason
Field of Expertise	Child Care
Qualification	3 yrs HSW in Philippines
Asking Salary	500 USD
Address	Purok Mohammad Barangay Labangal General Santos City
Date of Birth:	03/26/1984
Age	42
Sex	F
Marital	Single
Religion	Christian
No. in the family	11
Height	152cm
Weight	119 lbs
Passport No.	P1917966D
Issued At	DFA DAVAO
Issued Date	04/20/2026
Valid Until	04/19/2036

Recent Photo



Education Details

Elementary	Maragusan Central Elementary School	FR:	1990	TO:	1996
High School	Maragusan National High School	FR:	1996	TO:	2000
College	STI Davao College	FR:	2017	TO:	2019
Vocational		FR:		TO:	
Course	ICT Programming				
Skills					

Family Background

	Name	Birth Date	Age	Occupation
Father	Potenciano Masona Tonglason	12/05/1945	81	Deceased
Mother	Epifania Francisco Segura	07/12/1948	77	Deceased
Spouse	Alan Cahigas Celocia Jr.	01/02/1984	42	Baker
Brother/s	7 (62,58,56,53,50,47)			
Sister/s	4 (56,48,45,40)			
Son/s				
Daughter/s	2 (10,15)			

Language		
	Speaking	Writing
English	Fair	Fair
Bahasa		
Cantonese		
Mandarin		
Others		

Domestic Experience both Local and Abroad				
Country	Period	Size of House	# of People	# of Maid
Philippines	3 years (feb 2023-feb 2026)	Flat	3	1
Duties with the Employer				
☐ Care of new-born up to 1 year old, ages when you first came: ☐ Care over 1 year old children, ages when you first came: ☐ Care of healthy elderly, ages when you first came: ☐ Care of disabled person, ages when you first came: ☐ Household chores: ☐ Take care of pets:				
Reason for living: Finished Contract				

Message to the Employer

Good day Ma'am / Sir,

I'm Tonglason, Marcelita 42yrs old. I'm Hardworking, loyal and honest. I like doing Household like cleaning, washing clothes and other daily task. I like also following instruction from my employer and taking care of a child.

Please do hire me, I will promise to do my duties and responsibilities also finish my contract.

Remarks of the Evaluator

She is humble, obedient and hardworking person, she love to take care children and she is familiar in doing household chores, despite that she is 42years old, she is still strong enough handle all the household.